

## YOSEMITE-WAWONA ELEMENTARY CHARTER SCHOOL

Board of Directors Meeting

Wednesday, November 8th, 2017 at 5:30 pm

Wawona Elementary School

7925 Chilnualna Falls Road

Wawona, California

### Meeting Minutes

#### 1. CALL TO ORDER

The meeting was called to order at 5:40 P.M. by Chairman Ed Mee.

#### 2. ROLL CALL

Members Present: Chairman Ed Mee, Secretary Chad Andrews, Elise Bevington, Dale Wohlgemuth, Karen Stansberry (late arrival).

\*Beth Keyes tendered her resignation from the Board, effective immediately. Letter on file.

Staff present: Teacher Esme McCarthy, Teacher Jess Stanphill

### MONTHLY ITEMS AND FINANCIAL REPORTS

#### 3. CONSENT AGENDA

**NOTE:** The Board will be asked to approve all of the following items by a single vote, unless any member of the Board or of the public asks that an item be removed from the consent agenda and considered and discussed separately.

3.1. Approval of agenda

3.2. Approval of minutes of the regular meeting, August 23 and October 4, 2017

**A MOTION WAS MADE** by Dale Wohlgemuth, seconded by Elise Bevington, to **approve the Meeting Minutes for August 23, and October 4.** Elise Bevington was added to the Roll Call for October 4 Meeting. Motion carried unanimously.

#### 4. Financial reports

4.1. Monthly approval of warrants (Action needed)

4.2. Financial Report

4.2.1. Financial Report – October 30 bank balance of \$179,576.89

4.3 Payroll Report - \$17803.32 for October.

**A MOTION WAS MADE** by Dale Wohlgemuth, seconded by Elise, to **approve the Warrants**. Motion carried unanimously.

5. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

The public may address the Board on any matter pertaining to the school that is not on the agenda. There will be no Board discussion and no action will be taken unless listed on a subsequent agenda.

**ACTION ITEMS**

6. Approve Suicide Prevention Policy

**A MOTION WAS MADE** by Chad Andrews, seconded by Dale Wohlgemuth, to **approve the Suicide Prevention Policy**. Motion carried unanimously. (sec 5145 BP)

7. Approve and adopt Transportation Safety Plan and Bus Evacuation Procedures.

**A MOTION WAS MADE** by Karen Stansberry, seconded by Chad Andrews, to **approve the Transportation Safety Plan** with changes/additions discussed during the meeting. Motion carried unanimously.

8. Discuss and Approve Transportation Driver additional hours to meet bus schedule (38 hours/week instead of 36 hours/week). This would apply when bus transportation is being provided starting at the end of November or beginning of December.

**A MOTION WAS MADE** by Chad Andrews, seconded by Karen Stansberry, to **approve the additional driver hours** needed to meet the bus schedule. Motion carried unanimously.

9. Discuss and approve winter tires for the bus.

**A MOTION WAS MADE** by Elise Bevington, seconded by Ed Mee, to **approve the purchase of winter tires** for the bus. Motion carried unanimously.

10. Approve corrected Unaudited actuals for 2016-2017.

**A MOTION WAS MADE** by Ed Mee, seconded by Dale Wohlgemuth, to **approve the Unaudited actuals for 2016-2017**. Motion carried unanimously.

11. Approve corrected P2 and Annual Attendance Reports as per audit findings for 2016-2017.

**A MOTION WAS MADE** by Karen Stansberry, seconded by Chad Andrews, to **approve the corrected P2 and Annual Attendance Reports**. Motion carried unanimously.

12. Approve 2018-2019 school calendar and instructional minutes.

**A MOTION WAS MADE** by Karen Stansberry, seconded by Elise Bevington, to **approve the corrected 2018-2019 school calendar**. Motion carried unanimously.

Approval of Instructional Minutes tabled to next meeting.

### INFORMATION ITEMS

13. BOARD MEMBER COMMENTS

Chad mentioned the development of draft policies from last meeting. Will be ready for next meeting. Per Esme, we still need to develop a Uniform Guidance on Federal Grant Policy. Dale commented that he will continue to serve on the Board as long as needed.

14. STAFF REPORTS

14.1. L CAP Update

Karen commented that everything is going well with transportation. Reap is \$17,348. School was approved for Federal Impact Aid at \$21,035.17, and will be getting back-paid for prior years. School received a \$6000 donation from the Freund Family Trust.

Jess commented about the need to purge old materials/curriculum/etc. She is asking for help with talking to and working with Michelle. We will have a tree in the Girls and Boys Club Christmas Auction again this year.

Esme reported that the staff is getting first aid/CPR training on Nov. 21. Parent/teacher conferences coming up. We should be able to solicit money from the CDE for snacks – will look into it. By Dec 1, 2017 she needs to update our CDE Dashboard. Glenn Reid will lend assistance. She reported on the Dashboard findings.

15. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting will be scheduled for Wednesday, December 13, at 5:30 p.m. at the Wawona School.

16. CLOSED SESSION Personnel/Negotiations/Litigation

NOTE: The Board will consider and may act upon any of the following items in closed session. Any action taken will be reported publicly at the end of the closed session as required by law.

16.1. Employee Negotiations (Gov. Code 54957.6)

16.2. Personnel (Gov. Code 54957)

17. RECOVENE IN OPEN SESSION: ANNOUNCE CLOSED SESSION ACTIONS

18. ADJOURNMENT

The meeting was adjourned at 9:05 P.M.



Chad Andrews – Board Secretary