

## YOSEMITE-WAWONA ELEMENTARY CHARTER SCHOOL

Board of Directors Meeting

Wawona Elementary School

Wednesday April 11, 2018 at 5:30pm

7925 Chilnualna Falls Road

Wawona, California

### Meeting Minutes

#### 1. CALL TO ORDER

The meeting was called to order at 5:42 P.M. by Chairman Ed Mee.

#### 2. ROLL CALL

Members Present: Chairman Ed Mee, Secretary Chad Andrews, Amber Campion, Elise Bevington, Karen Stansberry (left at 7:28 pm), Katy Woods

Staff present: Esme McCarthy, Jess Stanphill

Public: Gary Wuchner, Pat Sischo

### MONTHLY ITEMS AND FINANCIAL REPORTS

#### 3. CONSENT AGENDA

**NOTE:** The Board will be asked to approve all of the following items by a single vote, unless any member of the Board or of the public asks that an item be removed from the consent agenda and considered and discussed separately.

3.1. Approval of minutes of the regular meeting, March 14, 2018

3.2. Approval of Board Policies and Administrative Regulations; 1000's-Community Relations; 2000's-Administration; 3000's-Business and Non-Instructional Operations; 5000's-Students; 6000's-Instruction

3.2.1. Bullying-Harassment: BP 5131.2

3.2.2. Child Abuse and Reporting: BP 5141.4

3.2.3. Disruptions: BP 3515.2

3.2.4. Positive School Climate: BP 5137

3.2.5. Transportation Safety and Emergencies: AR 3543

3.2.6. Bus Conduct: BP 5131.1

3.2.7. Fire Drills and Fires: AR 3516.1

3.2.8. Exclusions from Attendance: AR 5112.2

3.2.9. Chronic Absence and Truancy: AR 5113.1

- 3.2.10. William's Uniform Complaint Procedures: AR 1312.4
- 3.2.11. Oath or Affirmation: AR 4112.3
- 3.2.12. Travel Expenses: BP 3350
- 3.2.13. Drug and Alcohol Testing for School Bus Driver's: BP 4112.42
- 3.2.14. Tobacco Free School: BP/AR 3513
- 3.2.15. Exposure Control Plan For Blood Borne Pathogens: BP/AR 4119.42
- 3.2.16. Universal Precautions: BP/AR 4119.43
- 3.2.17. Environmental Substances: BP 3514
- 3.2.18. Hazardous Substances: BP 3514.1
- 3.2.19. Integrated Pest Management: AR 3514.2
- 3.2.20. Facilities Inspection: BP 3517

**A MOTION WAS MADE** by Elise Bevington, seconded by Amber Campion, to **approve the Consent Agenda**. Motion carried.

- 4. Financial reports
  - 4.1. Monthly approval of warrants (Action needed)
  - 4.2. Financial Report
    - 4.2.1. \$140,834.30 plus roughly \$30k in deposits after 3/31.
  - 4.3. Payroll Report
    - 4.3.1. Payroll for March was \$18,611.28 plus \$3,616.51 for additional hours worked by some staff.

**A MOTION WAS MADE** by Amber Campion, seconded by Chad Andrews, to **approve the Warrants**. Karen Stansberry abstained. Motion carried.

5. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

The public may address the Board on any matter pertaining to the school that is not on the agenda. There will be no Board discussion and no action will be taken unless listed on a subsequent agenda.

Pat Sischo asked about write up of notes from 3/24/18 workshop.

**ACTION ITEMS**

- 6. Discuss and appoint two representatives for California Risk Management Authority (CRMA)
  - 6.1. Item was discussed. Eugene was appointed (in his absence).
- 7. Discuss and approve the need for two additional computers for teachers and additional visual presenters for classroom
  - 7.1. Item was discussed. A BLJUSD tech representative came to the school to do an assessment of current technology. A proposal will be submitted by Glenn as well as from an electrical contractor to add more power outlets.
    - Vote tabled until next meeting.
- 8. Approve P2 Attendance Report
  - 8.1. Item was presented by Esme McCarthy

**A MOTION WAS MADE** by Chad Andrews, seconded by Amber Campion, to **approve P2 Attendance Report**. Karen Stansberry abstained. Motion carried.

9. Discuss and approve using Madera County Substitute List for YWECS substitutes.

9.1. Item was discussed. We can contract with BLJUSD and tap their pool of substitutes.

**A MOTION WAS MADE** by Karen Stansberry, seconded by Amber Campion, to **approve utilization of the Madera County Substitute list**. Motion carried.

### INFORMATION ITEMS

#### 10. BOARD MEMBER COMMENTS

10.1. Fundraising

10.1.1. Discussed the Mother's Day and Silent Auction fundraisers.

10.2. Katy brought up the question of what to do with grant money that was discussed a few meetings prior.

10.3. Chad asked about how we will follow up on workshop ideas. Date set for a 4/30 Board Meeting at 4:00. Also mentioned the need for a family yard work day to clean up school for summer. Also brought up question of John's availability over the summer.

10.4. Karen said REEP grants are all submitted for the year.

10.5. Ed solicited volunteers for the Budget committee. Esme, Karen, Jess, Eugene, and Katy volunteered.

#### 11. STAFF REPORTS

11.1. L CAP Update

11.1.1. Esme reported that Glenn is working on it. There are three sections left to complete which will be done soon.

11.2. Attendance Report

11.3. Esme reported she's been meeting with Glenn. Sacramento trip postponed until May

11.4. Jess reported staff is doing English learner training

11.5. John reported Chase Fuel has been contracted for fuel for the bus. Will cut fuel costs by 1/3. Prop 39 proposal has been finalized, and implementation will likely begin summer or fall 2018. Got a quote from Ahwahnee Heat to fix a heater. Working on getting defective paint on bus fixed by A-Z.

#### 12. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting will be scheduled for Wednesday, May 9, at 5:30 p.m. at the Wawona School.

#### 13. CLOSED SESSION Personnel/Negotiations/Litigation

NOTE: The Board will consider and may act upon any of the following items in closed session. Any action taken will be reported publicly at the end of the closed session as required by law.

Board entered into closed session at 7:28 pm.

13.1. Employee Negotiations (Gov. Code 54957.6)

13.2. Personnel (Gov. Code 54957) Discuss parent complaint.

13.2.1. Complaint was discussed.

Closed session ended at 7:40 pm.

14. RECOVERNE IN OPEN SESSION: ANNOUNCE CLOSED SESSION ACTIONS

14.1. No actions were taken

15. ADJOURNMENT

The meeting was adjourned at 7:41 P.M.



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Chad Andrews – Board Secretary