

YOSEMITE-WAWONA ELEMENTARY CHARTER SCHOOL

Board of Directors Meeting

Wawona Elementary School

Wednesday, March 14, 2018, 5:30 PM

7925 Chilnualna Falls Road

Wawona, California

Meeting Minutes

1. CALL TO ORDER

The meeting was called to order at 5:38 P.M. by Chairman Ed Mee.

2. ROLL CALL

Members Present: Chairman Ed Mee, Amber Campion, Elise Bevington (left at 8:21), Karen Stansberry, Katy Woods (left at 5:54), Eugene Moisa (left at 5:45)

Staff present: Jess Stanphill

Public: Gary Wuchner, Pat Sischo

MONTHLY ITEMS AND FINANCIAL REPORTS

3. CONSENT AGENDA

NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board or of the public asks that an item be removed from the consent agenda and considered and discussed separately.

3.1. Approval of minutes of the regular meeting, February 14 and February 24, 2018

A MOTION WAS MADE by Karen Stansberry, seconded by Elise Bevington, to **approve the Consent Agenda**. Motion carried.

4. Financial reports

4.1. Monthly approval of warrants (Action needed)

4.2. Financial Report

4.3. Payroll Report

A MOTION WAS MADE by Ed Mee, seconded by Amber Campion, to **approve the Warrants**. Karen Stansberry abstained. Motion carried.

5. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

The public may address the Board on any matter pertaining to the school that is not on the agenda. There will be no Board discussion and no action will be taken unless listed on a subsequent agenda.

Gary Wucher asked about this years fundraisers... Amber Campion explained projected projects.... Spring Carnival, Mothers Day event & Golf Tournament .

ACTION ITEMS

6. Discuss and approve 2nd Interim Budget Report

6.1. Karen explained Interim Budget; Gary asked questions.

A MOTION WAS MADE by Karen Stansberry, seconded by Eugene Moisa, to **approve the Second Interim Budget Report**. Motion carried unanimously.

7. LCAP Progress report

Tabled to next meeting

8. Discuss and approve where to spend the Impact Aid monies

8.1. Karen explained why we received money; Gary & Eugene asked questions; Jess will send a survey to parents for ideas & we will revisit at the workshop

9. Discuss and approve a bus stop policy

9.1. Ed reviewed questions brought up about changing bus stops from 3 to 5; Karen talked about creating perimeters around requests; Review John's working hours which confirms perimeters; Amber motions for 2017-2018 that John keeps his morning bus route and his afternoon bus route will include the Boys&Girls Club/OCI & Yosemite

A MOTION WAS MADE Amber Campion, seconded by Elise Bevington, to **expand the afternoon bus route to include YHS**. Motion carried unanimously.

10. Student/parent/staff/community survey report

10.1. Jess went over Glenn Reid did teach & student survey that will be brought up at workshop; Jess sent out parent survey which will be discussed further at workshop. Community survey will be sent out in time to discuss at workshop.

11. Discuss and approve spending freeze for any items not previously-approved for the 2017-2018 budget in order for budget committee to more accurately assess current financial situation

11.1. Karen and Jess talked about having a budget report that is more detailed and easier to understand. Karen made a motion that we have a spending freeze for purchases not already approved for the 2017-2018 budget, in order for budget committee to more accurately assess current financial situation or must be approved by the board.

A MOTION WAS MADE by Karen Stansberry, seconded by Eugene Moisa, to **approve a spending freeze for non-budgeted items**. Motion carried unanimously.

12. Discuss fundraising procedures, use of bus and establish a committee chaired by a board member

A MOTION WAS MADE by Elise Bevington, seconded by Eugene Moisa, to **approve a \$500 budget for the Spring Auction Fundraiser.** Motion carried unanimously.

13. Discuss and possibly amend volunteer policy and procedures

13.1. Amber explained thought behind changing policy to fingerprint all volunteers working with kids; Karen talked about what that means; Jess explained parents have brought up worry of who's working with their kids; Karen pulled up current policy; Karen made a motion to amend 1240 AR of the policy and procedures of the school to take affect 2018/2019 school year- to state all volunteers who supervise and/or assist with students at the school or overnight fieldtrip should be fingerprinted at the cost of the volunteer and cost can be waived at the discretion of the principle.

A MOTION WAS MADE by Karen Stansberry, seconded by Eugene Moisa, to **approve an amendment to Board Policy 1240 BP and AR, to require all volunteers to be fingerprinted.** Motion carried unanimously.

14. Discuss and approve ways to improve communications

14.1. Eugene discusses being the Parent/School communicator/Parent Liaison

15. Discuss and approve need for two additional computers for teachers and additional visual presenters for classroom

15.1. Jess discussed need for computer hard wired to projector in each classroom; use Impact Aid money to purchase. Board directed staff to get an estimate for a computer connected to projector in each classroom & a visual presenter and alternative solutions

16. Discuss and approve disposing and removing from the school inventory, unused items

16.1. Removing piano & keyboards... Eugene to speak/write to Michelle about piano, possibly a formal letter giving her 30 days to pick up stuff or it becomes ours and we can dispose of it as we see fit... Decide to send letter at next meeting

INFORMATION ITEMS

17. Discuss last Board workshop, Board commitment and next workshop on March 24.

Eugene will draft a letter to ask board members to accept commitment .

18. BOARD MEMBER COMMENTS

19. STAFF REPORTS

19.1. L CAP Update

20. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting will be scheduled for Wednesday, April 11, at 5:30 p.m. at the Wawona School.

21. CLOSED SESSION Personnel/Negotiations/Litigation

NOTE: The Board will consider and may act upon any of the following items in closed session. Any action taken will be reported publicly at the end of the closed session as required by law.

- 21.1. Employee Negotiations (Gov. Code 54957.6)
- 21.2. Personnel (Gov. Code 54957)

22. RECOVENE IN OPEN SESSION: ANNOUNCE CLOSED SESSION ACTIONS

23. ADJOURNMENT

The meeting was adjourned at 8:42 P.M.

Chad Andrews – Board Secretary